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| Meeting Name: | Board |
| Meeting Date: | December 06, 2013 |
| Meeting Place: | Mission Medical Center |
| Meeting attended by: | Jeremy Bradshaw, Deborah Meeks, Frank Torres, Dawn Woods, Javier Quiroga,  Raul Barreda, Mack Gilbert, Cynthia Shartle, Lutano Villarreal, Connie Manley,  Dr. Carlos Garcia Cantu. |
| Proxy’s Name:  Guest Name: | Rolando Garcia for Rene Perez, Lutano Villarreal for Noel Garcia.  Sam Benson from AAA Ambulance |

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| **Agenda Item:** | **Discussion:** | **Action:** |
| Call to Order | Jeremy Bradshaw |  |
| Introductions | Introductions were made. |  |
| Approval of Minutes: | **Connie Manley** made a motion to approve the minutes with changes to add full name, seconded by Frank Torres. | Motion approved. |
| Discussion and possible action on RAC attorney: | **Matthew Baker** stated Deborah Meeks sent him an email to meet with Eddie Lucio III, State Representative; he referred him to attorney Adolfo E. Cordova. Mr. Cordova is willing to work with the RAC he usually charges $250 plus and he is willing to work with us on that. Mr. Eddie Lucio said he is willing to work with Mr. Cordova from the state representative side and Mr. Lucio wouldn’t charge anything for his services he would team up with his dad to help us get things moving.  **Frank Torres** made a motion to approve Matthews’s recommendation and hire Adolfo E. Cordova, the legal counsel he is recommending, seconded by Cynthia Shartle.  **Raul Barreda** suggested a letter be sent out to our current counsel Dan Rios, stating his services are no longer needed. | Motion approved. |
| Discussion and take action on recommended changes to ByLaws: | **Deborah Meeks** reviewed the changes done to the ByLaws.  **Mack Gilbert** asked how are you defining 911 providers and non 911 providers.  Frank Torres clarified that the by-laws allow a second 911 provider to sit on the board for Hidalgo and Cameron counties. There is no requirement that the second EMS provider be a non-911 provider. Last election period, the Board attempted to add non-911 providers to make the Board more diverse.  **Deborah Meeks** mentioned there are non-911 providers in the RAC and we are giving them that opportunity to sit on the Board.  **Frank Torres** mentioned when reviewing the bylaw they opted to leave ~~it~~ the bylaws as is since the Board of Directors are the ones who elect or vote on the Board positions for the EMS.  **Mack Gilbert** requested the bylaws reflect that the 911 provider positions be contracted to provide medical service.  **Deborah Meeks** will take it to the Bylaws to review.  **Matthew Baker** mentioned in section 2 and section 3 page 24 and 25 of the bylaws, it states we have a 21 member body. There are 14 hospitals that are a part of the RAC, 2 of them don’t provide Trauma care. You take 12 hospitals, 4 physicians and 6 EMS we come up with 22 Board members, we should change the number 21 to 22 Board members.  Frank Torres will add a sentence to the Bylaws stating a 911 provider is either a municipal 911 provider or a contracted 911 provider.  **Deborah Meeks** mentioned the bylaws need a lot of work we worked on the officers position and elections process if you have any other suggestions please send them to Matthew and Cindy so the bylaws committee can address it.  **Cynthia Shartle** made a motion to approved revision made to the ByLaws, seconded by Mack Gilbert. | Motioned Approved |
| Discussion and possible action on meeting process: | **Jeremy Bradshaw**reports the Board meetings used to be quarterly.  Discussion pursued on monthly versus quarterly meetings. Deborah Meeks thinks monthly is still needed.  **Frank Torres** reports, if we go quarterly our agenda will be so large the meetings would go longer than an hour. Frank Torres supports monthly meetings and if the chairman requests we can postpone the meeting to the next month. | Board meeting will be kept monthly until further notice. |
| New Business: | Frank stated the Board needs to send someone to attend the EMS meetings; a lot of information is not being brought back due to the lack of attendance.  Connie Manley would like to invite Sam Vance to bring EMS information to the next General Membership meeting.  Meeting went into executive session.  Dawn Woods made a motion to use $200.00 of discretionary funds for a project. | Motion approved. |
| Old Business:  Discussion and take action on Bookkeeper.  Discussion and take action on dues process. | Jeremy mentioned the proposal and motion from our last minutes was for Matthew Baker to talk to Cris Villarreal our CPA. Matthew Baker spoke to Cris Villarreal and Cris Villarreal proposed working 3 hours a month at $85.00 an hour. The finance committee agrees that this is a good compromise and would like to bring this to the board for consideration.  **Dawn Woods** made a motion to approve for Cris Villarreal to work at a cap of 3 hours a month at $85, seconded by Connie Manley.  **Deborah Meeks** summarized the excel work sheet showing the amounts of the RAC dues per facilities. Deborah Meeks explained the reason why the finance committee wishes to change the way the RAC collects our dues.  Dawn Woods made a motion to set RAC dues $20 per licensed bed, seconded by Frank Torres. | Motioned approved.  Motion passed with 14 yeas, 1 abstain. |
| Next Meeting Date: | December 6, 2013 |  |
| Meeting adjourned | Cynthia Shartle made a motion to adjourn, seconded by Dawn Woods. | Motion approved. |